

## Wilford Library: Options for the Future



In considering the options for the future of Wilford Library awareness of the alternative provision should be considered.

Below are a number of options ranging from mirroring current provision to a small collection of books which can be housed in an alternative location.

Which ever option is chosen some money should be set aside for marketing & publicity.

*All costs are at the current rate and will be subject to increase.*

**Building Costs are additional to the costs set out within the options:  
Maintenance**

	<b>Actual 2008-09</b>
<b>Utilities</b>	£2,698
<b>Repairs</b>	£625
<b>Supplies and Services</b>	£9,233

### **Outstanding repairs**

<b>Priority 1</b>	Water Heater	£564
<b>Priority 2</b>	Externals – windows, doors, panels, roof covering, gutters, soffits, floor, paths, emergency lighting.	£26,296
<b>Priority 3</b>	Painting etc	£4,000

## **Option 1: Full service**

**To retain a similar experience to that currently provided. Transfer current building with fixtures, fittings and shelving. Existing stock estimated at a replacement cost of approximately £50,000 would be transferred to the community:**

- Trained Library staff will provide a service at current level.
- Current hours of opening.
- New staff should receive at least 6 hours of training.
- New stock would be bought via the Library Service procurement contract thus taking advantage of the negotiated discount.
- Reservations can be placed through the web site by and paid for on line. These items will then be delivered through the Library Services contracted delivery system currently 3 times per week.
- Enquiries can be made on line or via the telephone to Nottingham Central Library.
- The public computer will be supported by the Library Service team using an agreed management system.
- Internet and telephone connection is included in building maintenance costs (above).
- Training on supporting public use of the computer will depend in the expertise of the individual so costing are difficult to quantify but a minimum of 2 hours initially will be required.

<b>New stock @ 1,000 items pa</b>	Centralised procurement discount	£7,000 after discount
<b>Circulation stock</b>	150 items: 1 collection per quarter	£60
<b>Reservations service</b>	25p per item	
<b>Delivery of stock &amp; reservations</b>	3 times per week £45	£2250
<b>Staff</b>	Based on 2008-9 costs	£23,952
<b>Training staff</b>	3hrs x2 @ scale 4	£75
<b>IT tech support</b>	Remote management via Lorensberg management system Training 2hrs minimum @scale 3	£135 £43.52
<b>Library Catalogue</b>	Accessible through the website	
<b>Enquiry Service</b>	Accessible through the website	
<b>Stationery</b>		?
<b>Marketing</b>		?
	<b>TOTAL (excluding Building costs)</b>	<b>£33,380</b>

## **Option 2: Reduced service**

**Transfer of current building with fixtures and fitting and shelving. Existing stock estimated at a replacement cost of approximately £50,000 would be transferred to the community:**

- Hours of opening may be reviewed.
- Use of volunteer (unpaid) staff.
- New stock could be bought by the local community when appropriate.
- Collection of materials stock provided from the stock of other libraries can be loaned to refresh the collection.
- Community would be able to use the existing stock.
- Public computer access would be available.
- Internet and telephone connection is included in building maintenance costs.

<b>Volunteer staff</b>	Expenses	?
<b>Training for volunteer staff</b>	3hrs x 2 @ scale 4	£75
<b>Circulation stock</b>	150 items:1 collection per quarter	£60
<b>Reservations service</b>	25p per item	
<b>Delivery</b>	1 per week @ £15	£750
<b>IT tech support</b>	Remote management via Lorensberg management system training 2hrs minimum @ scale 3	£135 £43.52
<b>Library Catalogue</b>	Accessible through the website	
<b>Enquiry Service</b>	Accessible through the website	
<b>Stationery</b>		?
<b>Marketing</b>		?
	<b>TOTAL (excluding Building costs)</b>	<b>£1,064</b>

## **Option 3: Provide a limited service**

- Collection of materials provided from the stock of other libraries can be loaned and could be housed in an alternative location without a public computer.
- Any access to website or telephone would require internet or telephone connection and would therefore need to be calculated, if it is not intended to leave it to the individual user.
- Stationery may be limited to book cards.
- Some provision for notifying individuals that their reservation has arrived e.g. post/ telephone would also need to be added to expenses.

<b>Deposit collection</b>	150 books from general library collection 1 delivery per quarter (delivery included below)	£60
<b>Reservation service</b>	25p per item	
<b>Delivery</b>	1 per week @ £15	£750
<b>Library Catalogue</b>	Accessible through the website	
<b>Enquiry Service</b>	Accessible through the website	
<b>Stationery</b>		?
<b>Marketing</b>		?
	<b>Total cost</b>	<b>£810</b>

#### **Option 4: Review alternative service provision**

- Review existing provision of the Mobile Service to serve community area.
- Review existing provision of the Home Library Service (for those with limited mobility & their carers) to serve community area.

Gwen Isherwood  
Library Services Manager  
0115 915 8726  
Gwen.isherwood@nottinghamity.gov.uk